



## Council

**Notice of Meeting**  
**Date: Wednesday, October 2, 2019**  
**Time: 4:00 P.M. – 6:00 P.M.**  
**Place: NH 3308 & 3318**

Time	Item	Action
4:00 pm	<b>1. Speaker's Welcome and Opening Remarks</b>	-
4:05 pm	<b>2. Adoption of the Agenda</b> (Changes will be noted with **)	For Approval
4:10 pm	<b>3. Attendance</b> a. Introduction of New Councillors b. Mentoring Program	-
4:20 pm	<b>4. Declarations of Interest</b>	For Info
4:20 pm	<b>5. Approval of the Minutes of the Previous Meeting</b> a. October 11, 2018 (tentative) b. August 7, 2019 c. September 4, 2019	For Approval
4:25 pm	<b>6. Reports**</b> a. Joint Policy Review Committee Work on Roles and Recruitment Process (verbal)	For Info
4:30 pm	<b>7. Council Speaker Position**</b>	For Info
4:50 pm	<b>8. Motions</b> a. Motion to appoint Councillor as an Interim Speaker** Motion to appoint Councillor as an Interim Deputy Speaker** b. Motion to appoint Councillor to the Council Executive Committee c. Motion to appoint Councillor to the President Nominating Committee	For Approval
4:55 pm	<b>9. Advising the President</b>	For Info
5:30 pm	<b>10. Delegations **</b> CEP Team (David DeVidi) * NOTE: Presentation to be scheduled at 5:30pm	For Info
5:40 pm	<b>10. New Business &amp; Members' Discussion</b> a. Council's 2019/2020 Annual Workplan b. Volunteer Program	For Info
5:50 pm	<b>11. Update from the Board</b>	For Info
5:55 pm	<b>12. Outstanding Action Items</b> a. New Councillor Mentoring Program	For Info

5:55 pm	<b>13. Notices of Motion</b>	-
6:00 pm	<b>14. Adjournment</b>	-

## MINUTES

### 1. Speaker's Welcome and Opening Remarks 4:11

The President takes the chair and calls the meeting to order at 4:11. Quorum was present.

### 2. Adoption of the Agenda 4:12

Amendments to the agenda were made. Defer 5. a (October 11, 2018 minutes) to next meeting. Move item 6. a to 5:30pm. Add a section for Discussion on Council Speaker Position before item 8 (Samuel/Sargent). Approved unanimously. **Carried.**

### 3. Attendance 4:14

The President and Notation Support took the attendance.

a. Introduction of New Councilors

b. Mentoring Program

No volunteers at this time.

### 4. Declarations of Interest 4:17

No declarations of interest made.

### 5. Approval of the Minutes of the Previous Meeting 4:18

a. October 11, 2018 (tentative)

Deferred to next meeting.

b. August 7, 2019

c. September 4, 2019

Revision: Edit heading to Graduate Studies Endowment Fund – not Graduate Student Endowment Fund.

Move to accept the minutes from August and September (Samuel/ Prakasan). Approved unanimously. **Carried.**

### 6. Reports 4:19

a. Joint Policy Review Committee Work on Roles and Recruitment Process (verbal)

Currently working on the policy for president and vice president hiring; anticipating releasing a report on proposed amendments soon. Looking for a councilor to fill a vacant position on the committee.

### 7. Council Speaker Position 4:20

Responsibilities of the role were outlined. Discussed procedure for fulfilling this position; it is intended to be an annual election process following a nominating procedure. There is currently no deputy speaker to act as interim speaker. The President suggested that the next deputy speaker be appointed with the expectation that they will be acting as interim speaker until the position can be fulfilled through proper channels. A suggestion for the future was to appoint the vice president of the GSA as a co-chair to assist the council speaker with their responsibilities.

Concern was expressed that the speaker role requires too much commitment given that students also need to meet academic and financial obligations. Some benefits of the position were described (e.g. experience in governance leadership), as well as how the role has been advertised historically.

### 8. Motions 4:31

a. Motion to appoint Councilor as the Interim Speaker

The President confirmed that the CEC will consider the creation of the co-chair position at a later date; only the speaker positions are being moved at this meeting. Nominations were requested from the floor: Annamalai and Billedeau were nominated. Both described their qualifications and desire for the position.

Questions for Billedeau: How would you optimize council? Focus on filling council vacancies through outreach and student engagement activities, as well as creating a clear strategy for the council moving forward. Would you be able to fulfill this position given your duties as VP? Internal management would be reorganized to allow the VP the time to work in this role; the President confirmed that the hours would be maintained at a reasonable rate.

Questions for Annamalai: would you be able to commit to attending board meetings and building the council-board relationship? He responded that he would be able to fully commit to both.

Voting was conducted via secret ballot.

Motion to appoint Billedeau in the role of acting deputy speaker (Samuel/Smith). Approved unanimously. **Carried.**

#### **Amended to**

Motion to appoint Billedeau in the role of interim speaker (Sargent/Haque). Approved unanimously. **Carried.**

Motion to appoint Annamalai in the role of interim deputy speaker (Sargent/Haque). Approved unanimously. **Carried.**

b. Motion to appoint Councillor to the Council Executive Committee  
Requested a nomination for a representative from the Faculty of Science. None were made at this time.

c. Motion to appoint Councillor to the President Nominating Committee  
Requested 1-2 nominations from the floor. The Board Chair described the responsibilities and provided a rough estimation of the time commitment needed for the role. Prakasan and Uher were nominated for the position.

Motion to appoint Uher and Prakasan to the President's Nominating Committee (Samuel/Revington). Approved unanimously. **Carried.**

5 minute recess was called at 5:08. The meeting reconvened at 5:14

#### **9. Advising the President**

**5:14**

September Updates: collaborations (GSEF, Advancement, faculty interest group, WUSA), services (service changes, orientation), wellness (peer support enhancement, mental health training for TAs), sustainability (climate strike, fossil free UW), special projects (student experience review, CIF Fieldhouse, CEPT<sub>2</sub>, CTAPT)

Political Positions (timeliness of payment – support needed to better understand information; offer letters – ongoing; housing; space allocation).

University wide committees: policy 33, policy 30, and GSSAC.

GSA 2019-2020 workplan was presented. Feedback is requested on policy 33, CEPT 2, and alumni relations committee.

Presentation was delivered on the GSA Vital Signs Survey (2017). Details were provided on student perceptions of the quality of their experience at UW, work responsibilities and financial compensation, familiarity with the GSA, student fees, social belonging to communities on campus, and sources of stress relief. Degree type (Masters, PhD) was not significant in analyses. Further analyses are planned, as well as survey revisions.

## **6. Delegations** **5:40**

### a. CEP Team (David DeVidi)

Presentation was delivered on the Course Evaluation Project. Current work involves: analysis of pilot test results, preview software options, hold consultations on campus, ongoing literature reviews, build a website for communication with campus, and formulation of next steps. Factor analysis revealed two constructs: course design and course delivery/learning atmosphere. Several variables influence scores: perceived workload (preference for average-to-high), expected grade, class attendance, class size, and online vs. in-person courses.

Questions for the GSA:

CEPT has been asked to set a minimum size for courses in which a student survey will happen. How small is too small (e.g. if taught by someone who you might want to be your supervisor some day?)

Cascaded model: does a “tier” for grad courses make sense, or are disciplinary similarities more significant than grad-level similarities?

The instructor receives course evaluations after final marks are distributed. Ethnicity of instructors was not available as a covariate in the analyses because race/ethnicity is not a well-defined category. Additionally, the capacity to hurt students by asking for their race/ethnicity was considered too great at the time. Open-ended comments were the biggest source of variance for gender differences, but this did not translate into scores. Questions were decided through literature reviews, research and consultations.

Motion to extend meeting by 10 minutes (Robbins/Hampton). Vote (y/n/a) 13/2/0. **Carried.**

## **10. New Business & Members' Discussion** **6:08**

### a. Council's 2019/2020 Annual Workplan

### b. Volunteer Program

Both discussions deferred to next meeting (Samuel/Haque). Approved unanimously. **Carried.**

## **11. Update from the Board** **6:09**

The Board Chair provided updates. Currently completing the annual agenda for 2020. The President's Nominating Committee are establishing terms of reference. Executive manager delivery performance will be discussed in October. The board is in the process of ensuring that bylaws agree with ONCA requirements.

**12. Outstanding New Action Items** **6:11**  
a. New Councilor Mentoring Program

Deferred to next meetings (Samuel/ Prakasan). Approved unanimously. **Carried.**

**13. Notices of Motion** **6:12**

None.

**14. Adjournment** **6:13**

Meeting adjourned at 6:13.